



Privacy Notice

PDS Hitech Ltd is registered with the Information Commissioner's Office for the purposes of processing personal data.

The information you provide will be held and used in accordance with the requirements of UK and European data protection law and will be used by us for the purposes of:

- Responding to your enquiries
- Delivering a service at your request
- Maintaining contact with you

Unless otherwise agreed with you, we will only collect the minimum personal data required to undertake the purposes above, which can or may include your name, company name (where relevant), email address, postal address and contact telephone numbers.

Our legal bases for processing your information are:

- Consent - when contact has been initiated by you, we will deem this as your consent to be being contacted
- Legitimate Interest - where we feel that we have a legitimate interest in contacting you on the grounds that we are able to offer a service from which you, and we, may benefit

We will not use your personal information in a way that may cause you unwarranted nuisance. However, failure to provide the information could result in PDS Hitech being able to contact you regarding the enquiry that you have made or the service that you require.

Your data will not be shared with any external parties or organisations other than those sub-contractors with whom we may work on a regular basis for the purposes of administration and tele-marketing.

You have the right to opt out of contact from us at any time by emailing admin@pds-hitech.co.uk, speaking to a member of our team as they make contact with you or by telephoning us on 01934 444222.

You have the right to see the personal data we process about you, as well as the right of objection, rectification, restriction and erasure in some circumstances. For details of how to make such a request, please email admin@pds-hitech.co.uk.

If you have any questions or concerns about the way we process your personal data, please contact us by telephoning 01934 444222 or emailing us at admin@pds-hitech.co.uk.